

# **INSTRUCTIONS TO AUTHORS FOR STRUCTURING THE TEXT OF THE PAPER**

## **1. Citation of literature and legal sources**

A list of literature used is specified in a separate chapter, in alphabetical order according to the authors' surname, that is, according to the title.

### **a) Books and articles:**

#### **- books:**

1. Šarčević, Susan, *New Approach to Legal Translation*, Hague, Kluwer Law International, 2000.

#### **- articles:**

1. Simonetti, Petar, *La legge della Repubblica di Croazia sulla restituzione dei beni espropriati in epoca socialista*, Padova, RDC, vol. 46, 1/2000, pp. 123-142.

### **b) Internet sources**

are cited to provide author's surname and name (if the author is familiar), title of the article, title of the publication, number and year (if the article is published in a publication), URL web address, date when the web page was last updated and date when the article was printed out.

1. Resta, Pier G., *Losses Caused by Animals*, 3 *Cardozo El. L. Bull.*, 18 (1997), <<http://www.gelso.unitn.it/card-adm/Review/Torts>>, 29<sup>th</sup> of June 1997, 1<sup>st</sup> of February 1998.

2. Cammarata, Manlio, *Dopo la 'flat' pensiamo al digital divide*, *Interlex*, vol. VI, no. 209, <<http://www.interlex.it/tlc/friaco2.htm>>, 23<sup>rd</sup> of January 2002, 25<sup>th</sup> of January 2002.

3. *Modernisation Law of Civil Procedure Becomes a Fact*, <[http://www.minjust.nl:8080/c\\_actual/persber/pb0806.htm](http://www.minjust.nl:8080/c_actual/persber/pb0806.htm)>, 5<sup>th</sup> of December 2001, 25<sup>th</sup> of January 2002.

### **c) legal acts**

#### **- legal acts from different states**

In case of using legal acts from different states, the states are listed in alphabetical order according to their abbreviated name, however the name should be written without abbreviation in its inverse form, e.g. Germany, the Federal Republic or Denmark, the Kingdom. Under the banner title, legal sources should be listed in alphabetical order as it is shown in the following example:

#### **Croatia, the Republic**

1. Constitution of the Republic of Croatia, Official Gazette no. 41/01 (consolidated text), 55/01.

2. Law on Land Registry, Official Gazette no. 91/1996, 137/1999.

#### **- international contracts**

1. International Contract between the Republic of Croatia and the Republic of Austria on Avoiding Double Taxation of Income and Property, Official Gazette International Contracts no. 3/2001, 10/2001.

#### **d) court practice**

1. Kumar, Miiko, Odgers, Stephen and Peden, Elisabeth, Uniform Evidence Law: Commentary and Materials, Pyrmont, Lawbook Co., 2009.
2. Universal Minority Rights: A Commentary on the Jurisprudence of International Courts and Treaty Bodies, Oxford, Oxford University Press, 2007.

## **2. References**

### **1. Citing papers for the first time**

#### **- one author (book):**

<sup>1</sup> Šarčević, S., Legal Translation: Preparation for Accession to the European Union, Rijeka, Faculty of Law University of Rijeka, 2001, p. 110.

#### **- one author (article):**

<sup>1</sup> Hlača, N., Genetic Counselling and the Best Interest of the Child, Bilbao, Law Hum Genome Rev, vol. 11, 2/1999, p. 86.

#### **- three or more authors:**

<sup>1</sup> Pavišić, B. et al., Transition of Criminal Procedure Systems, Rijeka, Faculty of Law University of Rijeka, 2004, pp. 23-24.

#### **- law commentaries:**

<sup>1</sup> Disner, G., E., Antitrust Law for Business Lawyers: Questions, Answers, Law, and Commentary, Philadelphia, American Law Institute-American Bar Association Committee on Continuing Professional Education, 2007, p. 200.

### **2. If the same paper of the same author is cited a second time in succession**

<sup>1</sup> Pavišić, B., Transizione dei sistemi penali nei paesi dell'ex Jugoslavia, Rijeka, ZPFR, vol. 23, 2/2002, p. 684.

<sup>2</sup> *ibid.*, p. 687.

### **3. If the identical page of the same paper of the same author is cited just above**

<sup>1</sup> Grozdanić, V. and Karlavaris-Bremer, U., Motive fur Kindsmord im Deutschen und Kroatischen Strafrecht, Freiburg, MKS, vol. 81, 3/1998, pp. 190-191.

<sup>2</sup> *loc. cit.*

### **4.**

#### **If a different paper of the same author is cited in succession**

<sup>1</sup> Grozdanić, V. and Karlavaris-Bremer, U., Motive fur Kindsmord im Deutschen und Kroatischen Strafrecht, Freiburg, MKS, vol. 81, 3/1998., p. 190.

<sup>2</sup> *id.*, Some Issues on Culpability in the International Criminal Law, In: Crnić-Grotić, V. and Matulović, M. (eds.), Rijeka, International Law and the Use of Force at the Turn of Centuries, Faculty of Law University of Rijeka, 2006, pp. 325-326.

### **5. If different pages of already cited paper are quoted, however a different paper is cited in-between**

<sup>1</sup> Hlača, N., Genetic Counselling and the Best Interest of the Child, Bilbao, Law Hum Genome Rev, vol. 11, 2/1999, p. 86.

<sup>2</sup> ...

<sup>3</sup> ...

<sup>4</sup> Hlača, N., op. cit., p. 93.

**6. If different papers of the same author are quoted, however a different paper is cited in-between**

<sup>1</sup> Hlača, N., Genetic Counselling and the Best Interest of the Child, Bilbao, Law Hum Genome Rev, vol. 11, 2/1999, p. 86.

<sup>2</sup> ...

<sup>3</sup> Hlača, N., Bioethics in the Former Yugoslavia: the War Tragedy and Recent Trends in Croatia, Bangkok, EJAIB, vol. 8, 4/1998, pp. 111-112.

<sup>4</sup> ...

<sup>5</sup> Hlača, N., Genetic..., cit., p. 87.

**7. If encyclopaedia article is to be cited**

<sup>1</sup>"Liberalism", In: The Blackwell Encyclopaedia of Political Thought, vol. 1, Oxford, 1991, pp. 285-289.

**8. If the author cites his/her own paper**

**-later in the text**

<sup>1</sup> See infra, p. 23, note 8.

**-earlier in the text**

<sup>12</sup> See supra, p. 2, note 1.

**9. If normative acts are to be cited**

<sup>1</sup> Constitution of the Republic of Croatia, Official Gazette no. 41/2001. (consolidated text), 55/2001.

<sup>2</sup> International Contract between the Republic of Croatia and the Republic of Austria on Avoiding Double Taxation of Income and Property, Official Gazette International Contracts no. 3/2001., 10/2001.

<sup>3</sup> Law on Land Registry, Official Gazette no. 91/1996., 137/1999.

<sup>4</sup> Regulation to Determine the Amount of Compensation for Diminished Location Value and Potential, Official Gazette no. 45/1992.

<sup>5</sup> Ordinance on the Land Registers Internal Structure and Their Keeping and Execution of Other Tasks in Court Land Registry Departments (Land Register Rules of Procedure), Official Gazette no. 81/1997.

<sup>6</sup> Decree on the Implementation of the UN Security Council Resolutions no. 757 (1992) in the Field of Real Estate Market, Official Gazette no. 32/1992, 23/1993.

**10. If the court practice is to be cited**

<sup>1</sup> County Court in Bjelovar, Kž-496/95 from 1<sup>st</sup> of August 1995, In Pavišić, B. et al., Criminal Procedure Law with Commentary, Literature and Court Practice, Zagreb, Informator, 1998, in regards to the Art. 91, p. 73.

<sup>2</sup> Supreme Court of the Republic of Croatia, Rev-679/90 from 1<sup>st</sup> of August 1990, Court Practice Overview, Zagreb, 52/1992, Court Decision no. 37.

**3. Annexes**

Tables and pictures are allowed as annexes to the text of the paper. All other annexes (schemes, graphs, diagrams, presentations and similar) have to be included in one of the

mentioned groups.

The annexes should be numbered sequentially when they appear in running text of all chapters with Arabic numbers. As a rule, annexes should be placed within the text describing the annexes, however, they could be shown at the very end of the paper only exceptionally as an appendix to the paper (for example computer program printout as appendix, questionnaire and similar).

Every single annex should have a title.

Picture titles should always be placed under the pictures, however, titles of tables should be positioned above the tables.

Pictures and tables have to be explained and understandable by themselves, and therefore, they should not contain abbreviations and symbols that are not explained at the same place, i.e. in themselves.